



**DEPARTMENT OF
HEALTH AND HUMAN
SERVICES**

DIRECTOR'S OFFICE

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Meeting Minutes of the Tuesday, May 20, 2025

Department of Health and Human Services

Grants Management Advisory Committee

The Grants Management Advisory Committee (GMAC) held a public meeting on Tuesday, May 20, 2025, at 1:00 PM.

Agenda and/or Materials: [GMAC Meetings 2025](#)

I. Call to Order: Welcome, Introductions, and Roll Call

The meeting was called to order at 1:05 PM by Stacy York, Chair. Ms. York requested Shannon Jenkins, Grants Management Unit (GMU) Management Analyst II, to conduct roll call.

Members Present

Stacy York

Fernando Serrano

Ann Polakowski

Aliza Berlin

Shayla Holmes

Ali Caliendo

Ellen Richardson-Adams

Tiana Wright

Members Absent

Andrew Feuling

Tom McCoy

A quorum was confirmed.

Department of Health and Human Services (DHHS), Grants Management Unit (GMU) staff present:

Kelli Quintero, Social Services Chief

Michelle McNeely, Social Services Program Specialist III

Tawny Chapman, Social Services Program Specialist III

Shannon Jenkins, Management Analyst II

Cathy Robinson, Contractor

Stacy York, Chair, opened the meeting to public comment.

II. Public Comment

Public Comment will be taken during this agenda item regarding any item appearing on the agenda. In consideration of others, who may also wish to provide public comment, please avoid repetition, and limit your comments to no more than three (3) minutes. No action may be taken on a matter discussed under this item until the matter is included on the agenda as an item on which action may be taken.

There was no public comment.

III. For possible action: Approval of the April 22, 2025, Meeting Minutes

Stacy York, Chair, invited a member to make a motion to approve the April 22, 2025, meeting minutes. Ellen Richardson-Adams made the motion to approve the meeting minutes. Ann Polakowski seconded the motion. No member opposed.

Action – April 22, 2025, meeting minutes were approved.

IV. For possible action: Grants Management Unit (GMU) Fund for a Healthy Nevada (FHN) Notice of Funding Opportunity (NOFO) for Independent Living funding recommendations

This agenda item was placed on hold until the presenter connected after agenda item VII.

Tawny Chapman, Social Services Program Specialist III, presented a summary of the GMU FHN Independent Living NOFO results which can be found on the GMAC website or by clicking [here](#). Tobacco Settlement Funds have decreased resulting in reduced revenue from the Fund for Healthy Nevada. This has caused a 12.77% reduction for the SFY 2026 and 12.52% reduction in SFY 2027. This NOFO was to support independent living services to improve access and supports to all persons with disabilities so that they may have full access to community life. Five agencies are recommended to be funded to ensure distribution of funds throughout Nevada – St. Rose Dominican (Dignity Health), Helping Hands of Vegas Valley, Lyon County Human Services, Nevada Rural RSVP, and Neighbor Network of Northern Nevada.

There were no questions from the Committee.

Stacy York, Chair invited the Committee to entertain a motion to approve the funding recommendation as identified in the presentation. Shayla Holmes recused herself from

voting. Ali Caliendo motioned to approve the funding recommendations. Ellen Richardson-Adams seconded the motion. No member opposed.

Action – FHN Independent Living NOFO is recommended to be funded as presented by the Grants Management Unit to the five agencies.

V. For possible action: GMU FHN NOFO for Respite funding recommendations

Tawny Chapman, Social Services Program Specialist III, presented a summary of the GMU FHN Respite NOFO results which can be found on the GMAC website or by clicking [here](#). This NOFO was to support respite services that provide respite care or relief of informal caretakers for persons with disabilities. The highest ranking while ensuring respite services across Nevada are recommended to be funded – Amplify Life, Helping Hands of Vegas Valley, Lyon County Human Services, Nevada Rural Counties RSVP, and Neighbor Network of Northern Nevada.

There were no questions from the Committee.

Stacy York, Chair invited the Committee to entertain a motion to approve the funding recommendation as identified in the presentation. Shayla Holmes recused herself from the voting. Fernando Serrano motioned to approve. Ali Caliendo seconded.

Action – FHN Respite NOFO is recommended to be funded as presented by GMU to the five agencies.

Kelli Quintero, GMU Chief, interjected that though not funded, Foster Kinship applied for this funding opportunity, so Ali Caliendo would also need to obtain from voting.

Shayla Holmes and Ali Caliendo recused from the vote. Ellen Richardson-Adams motioned to approve the funding the five agencies as presented. Fernando Serrano seconded. No member opposed.

Action – FHN Respite NOFO is recommended to be funded as presented by GMU to the five agencies.

VI. For possible action: GMU FHN NOFO for Positive Behavior Support funding recommendations

Tawny Chapman, Social Services Program Specialist III, presented a summary of the GMU FHN Positive Behavior Support NOFO results which can be found on the GMAC website or by clicking [here](#). This NOFO was to support programs that provide positive behavioral supports to persons with disabilities. Only two agencies applied for this opportunity, and it

is recommended to fund both agencies. University of Nevada, Reno provides positive behavior support services statewide and Neighbor Network of Northern Nevada provides support to Northern Nevada.

Stacy York, Chair invited the Committee to entertain a motion to approve the funding recommendation as identified in the presentation. Shayla Holmes motioned to approve. Ellen Richardson-Adams seconded. No member opposed.

Action – FHN Positive Behavior Support NOFO is recommended to be funded as presented by GMU to the two agencies.

VII. For possible action: GMU FHN NOFO for the Federally Qualified Health Center (FQHC) Incubator Project funding recommendations

This agenda item occurred first while the presenter for the agenda items IV, V, and VI resolved technical issues.

Michelle McNeely, Social Services Program Specialist III, presented a summary of FHN FQHC Incubator Project NOFO results which can be found on the GMAC website or by clicking [here](#). This funding opportunity was for agencies that are FQHCs, Certified Community Behavior Health Centers (CCBHCs), or FQHC/CCBHCs look-a-likes to ensure pregnant and postpartum women and their infants have access to quality health care. Accounting for the reduction in FHN funding, evaluation score, and distribution of services across Nevada, four applications were recommended for funding – Hope Christian Health Center, Northern Nevada Hopes, Quest Counseling, and Nevada Health Centers.

Stacy York, Chair, invited members for questions regarding the material presented for the FQHC Incubator Project. No member had any questions.

Aliza Berlin indicated that she will be recusing herself from the voting process for this funding source as she represents Quest Counseling.

Ms. York questioned with the funding amount being recommended for Nevada Health Centers being substantially less as the asked for the full amount, how will this impact the agencies ability to fulfill their project intentions.

Ms. McNeely indicated that these recommendations will include negotiations with the agency to scale down what was originally proposed while still ensuring project completion with the available offered funding.

Kelli Quintero, GMU Chief, emphasized that the ask for the NOFOs were much greater than the amount that was available, so the availability of funding, agency service area and ability for subrecipients to carry out the service was analyzed. In negotiation phases, the GMU will

discuss with the agency to confirm if they are able to achieve the services, and if not, the GMU may be able to fully fund other applicants.

Ms. York invited members of the Committee to put a motion forward to approve the funding as recommended by GMU staff. Aliza Berlin recused herself from the voting. Ali Caliendo motioned to approve the fundings as recommended. Fernando Serrano seconded. No member opposed.

Action – FHN FQHC Incubator Project funds are recommended to be funded as presented by GMU to the four agencies.

VIII. For possible action: GMU FHN NOFO for Family Resource Centers funding recommendations

Michelle McNeely, Social Services Program Specialist III, presented a summary of FHN Family Resource Centers (FRCs) Incubator Project NOFO results which can be found on the GMAC website or by clicking [here](#). FRCs provide referral and case management services for any at risk individual or family services in the community. They also provide programs to assist senior citizens, education on parenting, employment skills and self-sufficiency, as well as many other direct services. Funding for FRCs is calculated on a formula based on total population, population under 18 years of age, and population in poverty for each service area in Nevada. With the formula and the reduction in FHN funding, all agencies will need to revise their budgets for the amount allocated. GMU recommends to continue funding the 18 established FRC applicants to continue providing their diverse services across the state in Nevada.

Ms. York invited members of the Committee to put a motion forward to approve the funding as recommended by GMU staff. Shayla Holmes and Stacy York recused from the voting. Ellen Richardson-Adams motioned to approve. Aliza Berlin seconded. No member opposed.

Action – FHN Family Resource Centers funds are recommended to be funded as presented by GMU to the 18 agencies.

IX. Public Comment

Public Comment will be taken during this agenda item regarding any item appearing on the agenda. In consideration of others, who may also wish to provide public comment, please avoid repetition, and limit your comments to no more than three (3) minutes. No action may be taken on a matter discussed under this item until the matter is included on the agenda as an item on which action may be taken.

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There was no public comment.

X. Wrap up and Adjournment

Stacy York, Chair, adjourned the meeting at 1:45pm.

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